

Northern Virginia Hotel Corporation.

Records, 1921-1947.

6 boxes, #178-183. (3 linear ft.).

Biographical/Historical Note: The Northern Virginia Hotel Corporation was incorporated in 1924 to "build, erect, construct, lease, or otherwise acquire, to manage, occupy, maintain and operate buildings for hotel purposes, apartment houses or office buildings." The principal officers, all residents of Alexandria, were: C. Page Waller, President and Director; Orlando H. Kirk, Vice President and Director; and J.T. Preston, Secretary, Treasurer, and Director. These records pertain exclusively to the construction and management of the 100-room George Mason Hotel, located at the corner of Prince and Washington Streets, in Alexandria, Virginia. The building no longer functions as a hotel; it currently serves as an office building.

Scope and Content Note: This collection consists of: correspondence, minutes, bylaws, deeds, financial reports and records, business contracts, building reports, and newspaper clippings. Materials date from 1921 to 1947. The records document the initial planning, construction, and management of the George Mason Hotel.

Arrangement: The collection includes the following series:

- Series I: Correspondence
- Series II: Minutes
- Series III: Legal Records
- Series IV: Financial Records
- Series V: Contracts
- Series VI: Reports
- Series VII: Newspaper Clippings
- Series VIII: Flyers

Source/Donor and Date: Donated by Hugh Hunt, March 30, 1982.

Subjects: George Mason Hotel (Alexandria, Va.)
Hotels, taverns, etc.

SERIES DESCRIPTIONS

Series I: Correspondence, 1921-1948 (1 lin. ft.)

This series consists of correspondence arranged alphabetically by subject or correspondent. Material is arranged chronologically within each folder.

Series II: Minutes, 1924-1945 (5 lin. in.)

This series contains minutes of various meetings. Arrangement is chronological within each folder.

Series III: Legal Records, 1924-1947 (0.5 lin. ft.)

Series III contains bylaws, deeds, certificates and correspondence. Folders are arranged alphabetically. Arrangement is chronological within each folder.

Series IV: Financial Records, 1925-1947 (0.5 lin. ft.)

This series is composed of financial reports, bank statements, invoices and tax records. Arrangement of folders is alphabetical by subject. Arrangement is chronological within each folder.

Series V: Contracts, 1925-1946 (1.75 lin. ft.)

Series V contains business contracts between the NVHC and various contractors. Included are correspondence and purchase orders related to the contract. Arrangement is alphabetical by contractor name.

Series VI: Reports, 1925-1941 (2 lin. in.)

This series consists of two reports on the George Mason Hotel building.

Series VII: Newspaper Clippings, 19[24]?

This series contains one newspaper clipping. The subject of the article is architect Charles C. Hoffman and describes in detail eleven buildings in North Carolina which he designed. The newspaper in which the article appeared is unidentified.

Series VIII: Flyers, 196[?]

This series contains one flyer for the George Mason Hotel.

BOX INVENTORY

SERIES I: CORRESPONDENCE

Box 178

American Hotel Corp., 1924-1941
Architects, 1921-1924
Contractors, 1924-1925
Employment, Applications for, 1925
Finances, Hotel, 1929-1947
Hockenberry Systems Inc., 1925-1927
Leasing Store Space, 1925-1947
Loans, Construction, 1925-1926
Names for Hotel, Suggested, 1924
Site for Hotel, Suggested, 1924
Stock [A], 1924-1948

Box 179

Stock [B], 1927-1947
Strike, 1938-1939

SERIES II: MINUTES

Board of Directors Meetings, 1924-1925
Board of Directors Meetings, 1930-1937
Board of Directors Meetings, 1938-1945
Executive Committee Meeting, 1936
Stockholder Meeting, 1930

SERIES III: LEGAL RECORDS

Bylaws, 19[24]?
Deeds of Lease, 1926-1947
Deeds of Trust, 1926
Incorporation, Certificate of, 1924
Release of Liens, 1926

Box 180

Stock, Assignment of, 1924-1928

SERIES IV: FINANCIAL RECORDS

Account Statements, Burke and Herbert Bank, 1924-1928
Account Statements, First National Bank, 1924-1925
Audit Report, 1946
Checks, Samples of, 1926
Financial Report, 1926
Invoices, 1925

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Invoices, 1926
Invoices, 1926-1928
Loan Coupons, Citizens National Bank, 1926
Taxes, 1924-1948

Box 181, continued

SERIES V: CONTRACTS

A.P.W. Paper Co., 1925
Alexandria Iron Works, 1925-1926
Alexandria Light and Power Co., 1925
Alexandria Studio, 1925
American Enameled Products Co., 1925-1926
American Hotels Corp., 1925
Atlantic Wrecking Co., 1925
Building Products Sales Co., 1925-1926
Central Construction and Supply Co., 1925-1926
Chamberlain Metal Weather Strip Co., 1925-1926

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Chesapeake and Potomac Telephone Co., 1925-1926
Day and Zimmerman, Inc., 19[25]?
Dulin and Martin Co., Inc., 1925
Gilroy and Howard, 1925
Graham and Ogden, 1925
Graves, Isaac S., 1925-1926
Jamestown Metal Products Inc., 1925-1926
Knollman Spidel Fireproofing Co., 1925-1926
Krafft-Murphy Co., 1925-1926
Livesey, John R., 1925-1926
Minte, Edward W. Co., 1925-1926
New York French Range Co., 19[25]?
Otis Elevator Co., 1925-1926
Petersilia, A.W. Co., 1925-1926
Rackle, George and Sons Co., 1925
Saunders, Joseph H., 1946
Simpson, Eugene and Bro., 1946
Standard Plate Glass Co., 1925

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Strauss Co., 1925

SERIES VI: REPORTS

Inspection Report, 1941
Test of the Floor Report, 1925

SERIES VII: NEWSPAPER CLIPPINGS

Newspaper Clippings, 19[24]?

SERIES VIII: FLYERS

Flyer, 196[?]